

# Change of Name



LOS ANGELES

Office of the Registrar  
400 Corporate Pointe  
Culver City CA 90230-7615  
310-578-1080 x216  
Fax 310-301-8403

Social Security No \_\_\_\_\_ Date of Birth \_\_\_\_\_

Program (circle one) BA MAP-Clinical MAP-IC MAOM MFA MAE/TC USMA

Have you filed an application for graduation with the Office of the Registrar? Yes No

Print name as **currently registered**

Last:	First:	Middle:
-------	--------	---------

Print **new name**

Last:	First:	Middle:
-------	--------	---------

Signature \_\_\_\_\_ Today's Date \_\_\_\_\_

This form is for current students only: This form must be submitted to the Office of the Registrar **in person\*** along with two (2) proofs which demonstrate to us that you use your new name in a legal capacity. Use **only** your legal name for your official school records. You may, of course, have the instructor address you in any manner, and you should be aware that you have a choice as to how you want your name printed on your diploma. See suggested proofs below.

\*Current (non-resident) MFA students only: please enclose photocopy of at least two proofs and mail to Office of the Registrar, 400 Corporate Pointe, Culver City CA 90230-7615.

## Office Use Only

Staff person: check below the types of proof (no credit cards) shown by student, and verify that they exactly match the new name above.

- Passport
- Social Security Card
- Marriage License
- Driver's License State: \_\_\_\_\_
- Automobile Registration State: \_\_\_\_\_
- Bank Account Statement
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

Print Staff Name: \_\_\_\_\_ Staff Signature \_\_\_\_\_ Date \_\_\_\_\_

## Departments to be notified by Data Coordination of documents to be updated:

Datatel, RegSys, Student File, Mail File, Application for Graduation, Financial Aid, Lender, Clinical Training, MAP Program, Development

Data Coordinator: \_\_\_\_\_ D.C. Signature \_\_\_\_\_ Date \_\_\_\_\_