

The Office of Admissions  
400 Corporate Pointe  
Culver City, CA 90230

Phone: 1-800-7-Antioch  
Fax: 310-821-6032  
Email: Admissions.AULA@antioch.edu

**OUR ADMISSION PHILOSOPHY:** Admission to a graduate program at Antioch University Los Angeles is a two-way process. You and AULA will communicate about your background, your experience and your goals, exploring the fit between your educational needs and the University's programs.

Your admission to the MA in Urban Sustainability Program will not be based primarily on traditional criteria such as test scores, grade-point average and academic standing. Through a personal interview and through your written application and essay, you will provide us with information about yourself as an individual and as an advocate for sustainability and social change to supplement our review of your academic transcripts, work experience and forms of recommendation. Although AULA does not require standardized test scores for admissions, you are welcome to submit applicable GRE and/or other graduate-level outcomes. The most important factors in determining admissions are the various components of the admissions dialogue and essay. The goal of the application process is a well-informed decision about whether you are right for AULA and AULA is right for you.

**APPLICATION REQUIREMENTS:** In order to be considered for admission to AULA's MA program, the following materials must be received by our Admissions Office. Please direct all correspondence and address all materials directly to the Office of Admissions. These materials become part of your file and cannot be returned.

1. A completed **Application Form**. You may submit a paper application or apply online at [www.antiochla.edu](http://www.antiochla.edu).
2. The non-refundable **Application Fee** of \$60.00, submitted with your completed application form. You may pay by check (payable to Antioch University Los Angeles) or credit card.
3. A set of **Official Transcripts** from all previously attended institutions of higher education, including the institution from which you received your accredited bachelor's degree. A student copy of a transcript may be submitted with your application, but you cannot be fully admitted until the official transcript is received. If you are an AULA BA student, you still must provide an official transcript.
4. Your typed **Admissions Dialogue and Essay**.
5. Two current and completed **Forms of Recommendation** from individuals who can comment on your qualifications for the program. We prefer recommendations from former teachers or others who are well acquainted with your contributions to the field of sustainability. In addition, at least one of these forms of recommendation should address your ability to work well on your own because in a low-residency program, high levels of self-discipline and self-direction are required of the student.
6. A **Current Resume or Curriculum Vitae**, including all paid and volunteer positions. Specify name of organization, dates of affiliation, and your title and responsibilities.

**THE PERSONAL INTERVIEW:** Should additional information be necessary, you may be asked to participate in a personal interview with a faculty member. This conversation will provide an opportunity for you to present your goals and qualifications. The interview is also intended to give you an opportunity to ask questions about AULA and the Urban Sustainability Program. The interview can be conducted in person or via telephone depending on the availability of the applicant and faculty member. When all your materials have been received in the Admissions Office and your file is complete, the Admissions Office will contact you to arrange an interview appointment.

**THE ADMISSION DECISION:** A decision about your application will be reached by the middle of September for the Fall/Winter semester, and by middle of March for the Spring/Summer semester, once all the necessary materials have been received and interview has been completed. Delays mainly occur when official transcripts or forms of recommendation do not reach our office. We cannot consider your application until your file is complete!

You will be notified by mail of AULA's decision. Very late decisions will be communicated by telephone followed by an official letter. You are welcome to contact the Admissions Office to check on your application status.

**LATE APPLICATIONS:** Applications that are not completed until after the formal admissions deadline may be considered only if space remains in the cohort for that term, and if materials can be processed in time for registration. All other late applications will be deferred until the following term.

**THE FINANCIAL AID APPLICATION:** The Financial Aid application process is an entirely separate process from the Admission application process and you must apply early to ensure meeting deadlines. Go online to <http://www.fafsa.ed.gov/> immediately and complete your Free Application for Federal Student Aid (FAFSA). You should complete a FAFSA even if you are not certain about enrollment or about your need for financial aid. You will need to designate Antioch University Los Angeles as a recipient of your Student Aid Report (SAR), with the following code: E00554. After you submit your FAFSA online, contact the Financial Aid Office for assistance with AULA's financial aid and scholarship applications. Financial aid officers can be contacted at (310) 578-1080 ext. 410. Information from your financial aid application may be released to University officials for consideration in awarding scholarships.

**STUDENTS WITH DISABILITIES SERVICES:** If you need an accommodation during the admissions process, please make the request to the person with whom you are working in the Admissions Office. If you do decide to come to AULA and need an accommodation, please contact Josh Williams at (310) 578-1080 ext. 441 to learn more about procedures for requesting accommodations.

**ACCREDITATION:** Antioch University Los Angeles is accredited by the Western Association of Schools and Colleges and the Higher Learning Commission of the North Central Association. AULA is approved for Veterans Administration benefits in the state of California, and is certified by the Department of Justice to accept students on F-1 visas. Supplemental information is required of F-1 visa applicants. Contact the Admissions Office for further information.

Antioch University is a bold and enduring source of innovation in higher education. Inspired by the work of pioneering educator Horace Mann, the seeds of the modern Antioch University were sown in the birth of an independent, non-sectarian college founded in 1852 and established in 1964 with the acquisition of the Putney Graduate School of Teacher Education in Vermont.

Antioch University serves over 5,000 adult students around the world and across the country, online, and at five campuses in four states. AULA is located in Culver City, California and has served the greater Los Angeles community for almost 40 years.

Antioch University does not discriminate on the basis of race, gender, age, sexual orientation, dis/ability or national origin. Information about a student's ethnicity, age, and gender is required, but used for statistical purposes only.

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**RESIDENCY DATES:**

October (6-day), January (4-day), April (6-day), July (4-day)

Please contact the Office of Admissions for exact residency dates:  
(310) 578-1080 ext. 100

## **ADMISSIONS DIALOGUE AND ESSAY**

Admissions Dialogue: Please respond to the following. Your response must be typed and double-spaced. There is no length requirement, but 3-5 pages is recommended.

1. Describe your decision to apply to AULA's MA in Urban Sustainability Program. Include your thoughts on how the graduate program will contribute to you reaching your academic and professional goals.
2. Is there information (in addition to what appears on your transcript) that you would like us to know as we evaluate your academic record?
3. What in your background gives evidence of your ability to work well independently?

Admissions Essay: In 5-10 pages, typed and double-spaced, please define "urban sustainability." Please include as a part of this discussion authors and texts that have been influential in your development of this definition. Then describe your past and current roles working in this field, especially those experiences specifically connected with serving as an advocate of sustainable policies and practices. Then tell us what future contribution(s) you see yourself making following the completion of this degree.



How did you hear about Antioch University Los Angeles? *(Check all that apply)*

- Event (Please specify: \_\_\_\_\_)       AULA Student or Alumna/us  
 Through my college       College Directory (Please specify: \_\_\_\_\_)  
 Advertisement (Please specify: \_\_\_\_\_)       Other (Please specify: \_\_\_\_\_)

**Educational Background:**

List college or university conferring Bachelor's degree & all other institutions attended where credit was received. Attach additional sheet if necessary.

Institution	Location (City, State)	Degree & Major	Date Degree Granted/Expected
1. _____			
2. _____			
3. _____			
4. _____			

In case of emergency, please notify: \_\_\_\_\_  
Name      Relationship  
Phone Numbers: Work (\_\_\_\_) \_\_\_\_\_      Cell (\_\_\_\_) \_\_\_\_\_

Current Employment Information:

\_\_\_\_\_  
Employer Name      Employer Address

How many hours a week do you plan to be employed while at AULA?

- I will not be working     Less than 15 hours a week     16-25 hours a week  
 26-35 hours a week     Over 35 hours a week

I hereby certify that the foregoing information is true and complete to the best of my knowledge and fully realize that omission or falsification of information will be considered sufficient reason for rejection of this application, or for dismissal.

Applicant Signature \_\_\_\_\_      Date \_\_\_\_\_